

Welcome Parents and *Pop Show* Cast!

We are so excited to have your student spend the next six weeks with us! Our performers will be learning a Pop themed show with new and exciting medleys! Our show will be mounted fairly quickly, with rehearsals meeting on **Mondays** for the next six weeks. Rehearsal and practice time outside of group rehearsals is expected.

We understand that 7:00 might be late for some of our elementary students. Please let us know if you expect to pick your student up at 6:30 PM.

Communication:

Email is our primary form of communication. Please make sure we have the correct email on file for you and that our emails aren't being sent to your Junk Folder.

Vocal Solos:

We will be sending out tracks and lyrics for solos **two** weeks prior to the rehearsal in which the student will need to know it. This is to ensure your student has plenty of time to feel confident about their solo! If the student doesn't know their solo on the day of the rehearsal we have listed, they will have **one** additional week to have it learned. The solo does not need to be perfect, but the student needs to show that they have rehearsed. If the student still doesn't know their solo after the one-week grace period, we reserve the right to give the solo to another student. Additionally, if you are not receiving our emails with this information, please let us know so that we can make sure we have your correct contact information.

Costumes:

Each student will create with their own costume – a color **combination of Purple, Silver, Teal, and White**. A leotard should be worn under the costume for the ladies, if the costume is a skirt or the top has a tendency to fly up with the nature of the choreography. Shoes can be dance shoes or tennis shoes, but should match the costume. Hair should be pulled back. Lipstick and some rouge is suggested.

Schedule:

Where:

CenterStage Performing Arts Academy
250 Hancock Street Gallatin, TN 37066.

When:

January 25th: 4:00 – 7:00 PM *** auditions for vocal solos to be held during this time
February 1st: 4:00 – 7:00 PM
February 8th: 4:00 - 7:00 PM
February 15th: 4:00 - 7:00 PM
February 22nd: 4:00 – 7:00 PM
March 1st: 4:00 – 7:00 PM*** Dress Rehearsal
March 6th: 10:00 AM - 12:00 PM *** Final Dress Rehearsal - Lunch provided

Please arrive by 3:45 PM to get water, use the restroom, and get shoes on. Please make sure your performer comes ready to move and dance. Students should wear dance or tennis shoes. **No flip flops**. Students can also wear dance attire or something they can move around in. **No jeans**. Rehearsals are closed; if a parent chooses to wait for their student the lobby is available.

Please bring a water bottle and multiple light snacks daily.

Students do not need to audition to be a cast member in *Pop Show*. The directors work hard to make sure each student is featured in the performance. However, if students are interested in a vocal solo, a portion of the first rehearsal day will be set aside to sing. Students only need to prepare a verse and chorus of any song to sing for the directors, and can sing acapella (without a track). **Due to time constraints, this will be the only opportunity to audition for a vocal solo.**

Rehearsal videos are uploaded weekly to our YouTube channel, CenterStage Performing Arts Academy. This is a great way for students to practice their dances and songs before the next day's rehearsals.

Because of how quickly the show is to be mounted, students are allowed to miss one rehearsal day, with the expectation they will make up their work at home. A student who misses multiple rehearsals or comes to rehearsal unprepared may be asked to sit out of some portions of the show and/or have any solos removed if the circumstance warrants.

During the show weekend, we ask students who have been given snack money or an allowance by their parents, to leave this in an envelope with a staff member at the soundboard or front desk. We have had students accidentally leave this money on seats or another student pick it up. **If a student is caught purposefully stealing from another cast member, they will be asked to leave the production and CenterStage permanently. CenterStage has a zero tolerance policy in this matter.**

Covid 19 Protocol:

To keep our performers safe during rehearsals and performance, CenterStage will be implementing the following:

- Sanitizing all surfaces, doors, and thresholds of all classrooms and rehearsal spaces every hour
- Providing students with hand sanitizer and regular breaks to wash their hands
- Students should bring their own snacks and water bottles and not share with others
- Due to the physically taxing nature of performance, as well as our ability to effectively social distance at Centerstage, students and staff may choose to wear masks during rehearsal and/or the performance
- We recommend a heightened sense of awareness at home and ask that parents monitor temperatures and any symptoms before coming to rehearsal. If a student has any concerning symptoms or feels unwell, that student should stay home and rest. In many cases, this proactiveness is the best course of action
- While a student is recovering, CS directors and staff will do everything they can to make sure students stay learning and do not fall behind in their choreography. This could include Zooming them into rehearsals if directors know ahead of time
- Just as important as students' health and safety is their privacy. Under privacy laws, CenterStage is prohibited from disclosing personal health details of students or staff. If parents wish to disclose information with friends, that is a personal choice
- For shows, we will be asking all of our patrons to wait outside the building until the house opens. At this time, both lobby and theatre doors will be open. We ask that patrons not linger or hang out in the lobby
- For shows, we will be limiting our audience to 150 attendees per night and spacing out seating. Chairs will be sanitized in between shows
- We encourage families of performers to pick their students up or go out to eat in between shows, giving the CS staff to fully sanitize all dressing rooms

Behavior Policy:

CenterStage students are expected to conduct themselves professionally, kindly, and with humility towards all CS staff and cast members. CenterStage believes in teamwork and everyone is truly important to the success of a production. In that spirit, our staff goes out of it's way to never show favoritism. We expect all students to abide by the expectations stated above without exception. The production team and (ultimately) the director (s) have the final say on all aspects of a production. This includes changing staging, assignment of solos, or the order and content of the show.

When addressing a student's behavior, CenterStage will always have at least two staff members present and hold the conversation behind closed doors or in private.

Directors usually give a student two - three opportunities to correct their behavior before bringing in the parent for a meeting. If the behavior is unsafe or of an urgent nature, the directors will act quickly and request a meeting with the parent and student.

Regarding parents, and all other concerned friends and family, we always welcome comments whether it be a "thank you", comment, critique or concern. It is truly our desire to create the best production possible with the most favorable experience for every performer. We understand everybody wants their student to be "the star" front and center. We hope you all realize this is an impossible task from a director's stand point. It is important that all involved understand the mammoth job every production is. Once rehearsals start, all staff is living, eating and breathing the work at hand, normally working very long hours with very little sleep. We use the talent available to perform the show as written, often making changes to choreography, song length, lyrics, etc. to create the best effect for every number in the show. If your student is part of the CenterStage Family, we assume that you trust our staff to make these judgement decisions without outside influence.

Noting the points above, we respectfully ask that all commentary be submitted in writing after the last performance. We will not have time to read, address and respond to your communication until possibly a week after the production has ended. We continue to "fine tune" the show throughout the performance schedule and often correct your concern as the schedule proceeds. Unless it is an absolute emergency (the director has final say on what an emergency is) requests for meetings will not be addressed until the week after the run of the show.

Show Schedule:

March 6th, FIRST SHOW! Call time 1:00 PM
Doors open: 1:30 PM
Show Time: 2:00 PM
March 6th, SECOND SHOW! Call time 6:00 PM
Doors open: 6:30 PM
Show Time: 7:00 PM
March 7th, THIRD SHOW! Call time 1:00 PM
Doors open: 1:30 PM
Show Time: 2:00 PM
March 7th, FOURTH SHOW! Call time 5:00 PM
Doors open: 5:30 PM
Show Time: 6:00 PM

***All Middle and High School students are expected to stay after the final show to strike and clean the theatre.**

***Tickets: Tickets go on sale February 20th at 1 p.m. at performcenterstage.eventbrite.com.**

\$11 for adults

\$9 kids aged ten and under

\$9 for seniors 65+

\$9 for active military (thank you for your service) \$0 kids aged 4 and under (must sit on a lap)

Purchasing tickets online:

-using a computer, you are able to select your assigned seat

-using a cell phone or tablet, you will automatically be assigned the best available seats

-you will also be able to pre-order your DVD and/or poster at check-out -tickets purchased together will be seated together

-tickets will be emailed to you

-you do not need to wait in line to purchase tickets, or enter the theater on show day

-ticket availability is guaranteed

-tickets will have an additional surcharge of around \$2 per ticket

Purchasing tickets at the door (available at CenterStage, 1 hour before the show begins):

-tickets can be purchased with cash or credit card

-you will not be able to select your assigned seat. All tickets purchased at the door will automatically be assigned the best available seat

-you will need to order your DVD and/or posters for your student at the information table before/after the show or during intermission

-if you are attending the show with others who purchased tickets ahead of time, you will not be able to sit together

-ticket availability is not guaranteed

-tickets will have an additional surcharge of \$1

-if purchased with credit card there will be a \$0.30-\$0.80 charge added to your order (not per ticket)

If you do not purchase tickets before the show day, we cannot guarantee availability. If you need assistance purchasing tickets, please stop by the front desk during regular business hours or email info@performcenterstage.com. All tickets purchased ahead of time, either online or in person will be subject to the surcharge.

Refunds:

No refunds will be issued the day of the show. Please organize payment and attendance with your party ahead of time.

We can't wait to get started!

The CenterStage Team