

## **Welcome Parents and Springboard Rising Stars 2023 Cast!**

We are so excited to have your student spend the week with us at our Springboard Rising Stars Summer Camp! During the camp, our performers will learn basic skills in acting, dance and vocal performance. At the end of the camp, our performers will present a short showcase for friends and family on Saturday, July 15th at 11:30am!

Our showcase will be mounted fairly quickly, with rehearsals meeting daily on Monday, July 10th - Friday, July 14th from 10:00am - 12:00pm and on Saturday, July 15th from 10:00am-11:30am. Rehearsal and practice time outside of group rehearsals is strongly encouraged.

### **Communication:**

Email is our primary form of communication. Please make sure we have the correct email on file for you and that our emails aren't being sent to your Junk Folder.

### **\*\*Auditions:\*\* Please read very carefully!**

Students do not need to audition to be a cast member in Springboard Rising Stars. The directors work hard to make sure each student is showcased in the performance. However, if students are interested in a featured vocal part, they must audition.

We will be holding auditions on their first day of rehearsal: Monday, July 10th. This will be the only opportunity to audition for a featured part.

**For the vocal audition**, students should prepare a short part of a song to sing for the directors. It is highly recommended that you sing to a karaoke or instrumental track: You may play your track from a phone or tablet, or email us a track at [amanda@performcenterstage.com](mailto:amanda@performcenterstage.com).

### **Rehearsal Schedule:**

#### **Where:**

CenterStage Performing Arts Academy  
250 Hancock Street Gallatin, TN 37066.

#### **When:**

**Monday - Friday: 10:00am - 12:00pm** (Rehearsals 1-5)

**\*\*Please arrive by 9:45 PM to get water, use the restroom, and get shoes on.\*\***

**Saturday: 10:00am - 11:30am** (Final Dress Rehearsal)

**\*\*Please arrive by 9:45 PM in Costume.\*\***

### **Rehearsal Schedule Continued:**

Monday, July 10th: 10:00am - 12:00pm (1st Rehearsal)

Tuesday, July 11th: 10:00am - 12:00pm (2nd Rehearsal)

Wednesday, July 12th: 10:00am - 12:00pm (3rd Rehearsal)

Thursday, July 13th: 10:00am - 12:00pm (4th Rehearsal)

Friday, July 14th: 10:00am - 12:00pm (5th Rehearsal. **In Costume.**)

Saturday, July 15th: 10:00am - 11:30am ( \*\*\* Final Dress Rehearsal )

**\*\*Rehearsals are closed; if a parent chooses to wait for their student the lobby is available.**

### **What to bring & what to wear:**

Please make sure your performer comes ready to move and dance. Students should wear dance or tennis shoes. **No flip flops.** Students can also wear dance attire or something they can move around in. No visible midriffs. No jeans. Please bring a water bottle and multiple light snacks daily.

### **Practice Materials:**

Rehearsal videos are uploaded weekly to our YouTube channel, CenterStage Performing Arts Academy. Vocal Practice Tracks and Lyrics are uploaded in the Student Access Folder in Google Drive. We have provided these resources for students to practice their dances and songs before the next day's rehearsals.

### **Absences:**

Because of how quickly the show is to be mounted, students are allowed to miss one rehearsal day, with the expectation they will make up their work at home. A student who misses multiple rehearsals or comes to rehearsal unprepared may be asked to sit out of some portions of the show and/or have any solos removed if the circumstance warrants.

### **Covid 19 Protocol:**

- We recommend a heightened sense of awareness at home and ask that parents monitor temperatures and any symptoms before coming to rehearsal. If a student has any concerning symptoms or feels unwell, that student should stay home and rest. In many cases, this proactiveness is the best course of action
- While a student is recovering, CS directors and staff will do everything they can to make sure students stay learning and do not fall behind in their choreography. This could include Zooming them into rehearsals if directors know ahead of time
- Just as important as students' health and safety is their privacy. Under privacy laws, CenterStage is prohibited from disclosing personal health details of students or staff. If parents wish to disclose information with friends, that is a personal choice

## **Show Day Schedule:**

### **Saturday, July 15th -**

10:00am - 11:30am (Dress Rehearsal)

11:30am - House Opens & Showcase Begins

## **Costumes:**

Each student will receive a cast t-shirt for their show costume top. For all students, please make sure your costume does not show your midriff.

Costume bottoms should be something easy to move in such as leggings, joggers, skirts, athletic shorts, etc. No jeans please. If the bottom is a skirt, please wear biker shorts underneath as the skirt may tend to fly up with the nature of the choreography. Compression shorts should be worn under the costume for the guys.

Shoes can be dance shoes or tennis shoes, but should match the costume.

Hair should be pulled back. Lipstick and some rouge is suggested.

## **Parent Expectations:**

In order to continue providing top-quality performances, we want to help inform our parents on CenterStage's offstage policies and expectations:

If you are prepping or helping your student on show weekends, please do this as quickly as possible and then find your seats to enjoy the show! At no point in time should anyone other than cast and crew be backstage while a performance is going on. If your student needs something from you, you can give it to a member of the staff and they can deliver it.

The backstage dressing and green room of a theatre is special and holds the same privacy as the locker rooms for a football team or the dugout for baseball – we prepare, deliver notes, and pump up our cast here. Our students are backstage enjoying this special time with their friends, preparing themselves, and getting into the performance mindset to put on an amazing show for their audience. Having people that aren't cast or crew backstage not only hurts focus and concentration but can also cause students to be late or miss cues. If your student needs you, we will come find you!

If a parent is concerned about anything regarding their student's ability to perform in their role, they should encourage the student to speak with the director or member of staff. This could include things like choreography, music, blocking, quick changes, etc... We are in our students' corners and want nothing more than for them to have a wonderful experience and show. Receiving a communication from a parent, no matter the intent, escalates the situation. Oftentimes these concerns are best hashed out between performer and director. If it is a serious health or injury matter, then it is certainly appropriate for parents to reach out to staff. In these instances, please email us. This is the best way to get a hold of us. The team checks their emails several times an hour looking for such issues.

All parents must watch the show from a seat. Aisles and the wall at the back of the house is reserved for staff only. The soundboard often has staff running to communicate changes to staff backstage or performers mid show. When the pathway is not clear, it can inhibit our ability to communicate and negatively affect the production. Stage managers will be asking patrons to find a seat if they are standing.

## **Behavior Policy:**

CenterStage students are expected to conduct themselves professionally, kindly, and with humility towards all CS staff and cast members. CenterStage believes in teamwork and everyone is truly important to the success of a production. In that spirit, our staff goes out of its way to never show favoritism, casting is always subjective. We expect all students to abide by the expectations stated above without exception. The production team and (ultimately) the director (s) have the final say on all aspects of a production. This includes changing staging, assignment of solos, or the order and content of the show.

When addressing a student's behavior, CenterStage will always have at least two staff members present and hold the conversation behind closed doors or in private. Directors usually give a student two - three opportunities to correct their behavior before bringing in the parent for a meeting. If the behavior is unsafe or of an urgent nature, the directors will act quickly and request a meeting with the parent and student.

Regarding parents, and all other concerned friends and family, we always welcome comments whether it be a "thank you", comment, critique or concern. It is truly our desire to create the best production possible with the most favorable experience for every performer. We understand everybody wants their student to be "the star" front and center. We hope you all realize this is an impossible task from a director's stand point. It is important that all involved understand the mammoth job every production is. Once rehearsals start, all staff are living, eating and breathing the work at hand, normally working very long hours with very little sleep. We use the talent available to perform the show as written, often making changes to choreography, song length, lyrics, etc. to create the best effect for every number in the show. If your student is part of the CenterStage Family, we assume that you trust our staff to make these judgement decisions without outside influence.

Noting the points above, we respectfully ask that all commentary be submitted in writing after the last performance. We will not have time to read, address and respond to your communication until possibly a week after the production has ended. We continue to "fine tune" the show throughout the performance schedule and often correct your concern as the schedule proceeds.

Unless it is an absolute emergency (the director has final say on what an emergency is) requests for meetings will not be addressed until the week after the run of the show.