



Dear Parents and Campers,

We are so excited to work with you this summer. Every single one of you is so important, and an integral part of our cast.

### Important Dates:

- \$50 Non-Refundable Fee automatically processed upon registration. **This fee will be counted towards tuition. This fee ensures that all students who enroll are planning on doing the show and not just holding a spot**
- Auditions (optional) March 21st and March 26th \*Please read "Audition" for important information regarding details, expectations, and fines
- Rehearsal dates:
  - First Week June 13<sup>th</sup> – 16<sup>th</sup> 1:00 – 6:00 PM
  - \*Extended Rehearsal June 17<sup>th</sup> 1:00 – 7:00 PM \*mandatory**
  - Second week June 20<sup>th</sup> – 22<sup>nd</sup> 1:00 – 6:00 PM
  - \*Extended Rehearsal June 23<sup>rd</sup> 1:00 – 7:00 PM \*mandatory**
  - Final Rehearsal June 24<sup>th</sup>: 10:00 AM - 4:00 PM**
- Show dates:
  - June 24th, 7:00 PM (5:30 Call)
  - June 25th, 2:00 PM (12:30 Call)
  - June 25th, 7:00 PM (5:30 Call)
  - June 26th, 2:00 PM (12:30 Call)
  - June 26th, 7:00 PM (5:30 Call)
- All rehearsals and performances will be located at CenterStage Performing Arts Academy.

### Costs:

- \$350.00
- Parents should be prepared to provide dance shoes, attire for under costumes, and stage makeup (\$25 - \$100)
- *Extensions on payment can be made! Payments are due in full by June 13th.*

### Auditions (Optional):

All students who enroll in *The Music Man JR* will have special chorus roles, and will be featured in ensemble dance and musical roles. Any students interested have the option of auditioning for a speaking part/lead role in the show. **Only students who audition will receive a speaking part/lead role. For our students who have worked with us for several years, please do not assume you will be given any sort of a role without auditioning. There is a lot of growth that takes place during the year, and everyone interested in a featured role is expected to showcase this growth at auditions.**

### Audition Info:

When: March 21st and March 26th, 2022

Where: CenterStage Performing Arts Academy  
250 Hancock St. Gallatin, TN 37066

No Show Fine: **A \$20 fine that is not applied to tuition will be charged to a student who misses their audition slot or doesn't show up.** Creating gaps in audition times negatively affects the timeline in casting and isn't respectful of the production team's time.

Possible Kissing Scene: **The roles of Marian Paroo, Harold Hill, and Charlie the Salesman have a kiss written into the script. Parents and students should be prepared that the CS directing team will adhere to what is written. Any kiss will be taught and directed in a professional manner.**

**Dance Auditions March 21st 4:00pm - 5:00pm:** we will be holding separate dance auditions as part of our featured performer ensemble. Students interested in auditioning must have been enrolled in one of our Level 6 classes or higher this 2021 - 2022 season in order to audition. *If you are transferring in from a dance school or have other experience, please plan to audition accordingly to these required skills: double/triple pirouettes, fouette/a la seconde turns, calypso rolls to the floor, and switch leaps.*

**Vocal and cold read auditions will be by appointment on March 21st 5:15pm - 7:00pm or March 26th 9:00am - 12:00pm:**

- Only one student will be allowed inside the theatre at any given time

- Please arrive fifteen minutes early Please plan to leave immediately upon finishing the audition
- Song should be Golden Age Musical selection no longer than 1 minute in length that shows different ranges of your voice and performance abilities.
- Song should be provided on an phone, tablet/ipad, or YouTube link - no cds please
- **A \$20 No Show Fine that is not applied to tuition will be charged to a student who misses their audition slot or doesn't show up.**

**Tickets:**

- \$10.00 Adults
- \$8.00 Kids 10 under
- \$8.00 Seniors 60+
- \$8.00 Military

**\*Tickets: Tickets go on sale Saturday, June 18th at 1 p.m. at [performcenterstage.eventbrite.com](http://performcenterstage.eventbrite.com).**

**\$10 for adults**

**\$8 kids aged ten and under**

**\$8 for seniors 65+**

**\$8 for active military (thank you for your service) \$0 kids aged 4 and under (must sit on a lap)**

**Purchasing tickets online:**

-using a computer, you are able to select your assigned seat

-using a cell phone or tablet, you will automatically be assigned the best available seats

-tickets will be emailed to you

-you do not need to wait in line to purchase tickets, or enter the theater on show day

-ticket availability is guaranteed

-tickets will have an additional surcharge of around \$2 per ticket

**Purchasing tickets at the door (available at CenterStage, 1 hour before the show begins):**

-tickets can be purchased with cash or credit card

-you will not be able to select your assigned seat. All tickets purchased at the door will automatically be assigned the best available seat

-if you are attending the show with others who purchased tickets ahead of time, you will not be able to sit together

-**ticket availability is not guaranteed**

-**if purchased with cash, there will be an additional \$1.00 fee**

-if purchased with credit card there will be a \$0.30-\$0.80 charge added to your order (not per ticket)

**If you do not purchase tickets before the show day, we cannot guarantee availability.** If you need assistance purchasing tickets, please stop by the front desk during regular business hours or email

[info@performcenterstage.com](mailto:info@performcenterstage.com). All tickets purchased ahead of time, either online or in person will be subject to the surcharge.

**Refunds:**

**No refunds will be issued the day of the show.** Please organize payment and attendance with your party ahead of time.

**Tickets cannot be transferred from seat to seat or show to show.** You will need to request a refund and note the seat you would like to refund.

**Leading Roles:** Leading roles and minor characters will be assigned March 28th, after auditions. Students should spend the next two months memorizing all

music and lines. **Leads are expected to be off book by the 1<sup>st</sup> day of rehearsal.** Leads should also be prepared to have morning rehearsals from 10:00 AM – 12:00 PM June 13<sup>th</sup> –17<sup>th</sup> and the 20<sup>th</sup> – 23<sup>rd</sup>, to work on solos and blocking. Official rehearsal schedule TBA.

**Rehearsal Info:** We will begin June 13th, at 1:00 PM SHARP! Please come fifteen minutes early to confirm the proper forms are turned in, ie: registration, medical/photo release, etc. We will also have a sign in/out sheet. Students under the age of 16, will need to be signed in by a parent or guardian. This is for their protection and safety.

**Snacks:** Please make sure your camper has plenty of snacks and is well hydrated! We will give multiple breaks during the day. Students will also need to provide their own water bottle. The drinking fountains will be available, but we strongly encourage only using them with a water bottle.

**Dress:** Campers need to come prepared in clothes they can move in: sweat pants, basketball shorts, and good tennis shoes. NO JEANS. Girls should wear something they are comfortable to dance in. Girls should not wear clothing that are too short, tops that are too low, etc. Hair should be pulled back and out of the face. If the camper has dance shoes, please bring those. No flip flops or bare feet please!

**Costumes:** Once we have cast our show, we will email a costume needs list by May:

- Students may need specific shoes or tights for their role (these can be ordered through CenterStage or parents may choose to find them on their own)
- Students may need to plan to come in the week of June 1st to be sized for costumes. With Performance having closed last fall 2020, all of our costumes are being rented and shipped from across the country.
- All costumes will be rented or purchased by CenterStage, and are CenterStage's property. Students may not take costumes home with them.
- Parents should be prepared to provide dance shoes, attire for under costumes, and stage makeup. All girls who have costume changes must wear a leotard.

**Cast Tee Shirts:** All cast members interested in purchasing a cast tee shirt need to submit their order and payment no later than **June 13<sup>th</sup>**. The order will be placed on June 14<sup>th</sup>, no exceptions. Shirts are \$25.00.

**Rehearsal Materials:** All music will be available through Google Drive, and emailed to the student after the first rehearsal. Copies of scripts will also be available for the students on the first day.

**Rehearsal at home:** Homework/private rehearsal is what separates amateurs from professionals. Students should come prepared for rehearsal mentally and emotionally. This rehearsal process is very fun and exciting but will also be demanding and strenuous. We expect that as campers go home every day, they will continue to practice and polish what they have learned. We will not have time to re-teach material. We will provide YouTube videos of choreography as soon as students have learned it so that they can practice at home. We also suggest bringing a voice recorder for learning parts, and a notebook for blocking and acting notes.

**Tough Love:** We can't say it enough. EVERYONE is constantly auditioning. Hours of rehearsal and daily improvement is expected. If a student will not accept critique, comes in unprepared, or does not know their material, the directors may choose to give this role or solo to another student.

**Zero Tolerance Policy:** Many of our students choose to keep some extra money on them to be able to purchase concessions in between shows. If the child is responsible for purchasing their snack in cash, we ask that the students have their cash in an envelope and leave it at the front desk with the office manager or member of the production team during the show and come collect what they need to purchase their snack. We have had reports of lost or stolen money during a show. CENTERSTAGE HAS A ZERO TOLERANCE POLICY FOR STEALING. IF A STUDENT IS CAUGHT, THEY WILL BE EXPELLED FROM CENTERSTAGE INDEFINITELY.

**Parent and Volunteer Expectations:** "Front of House" operations during our show weekends rely heavily on our generous parent volunteers who run concessions, take tickets, and much more! We thank you for your contributions and know that your involvement helps strengthen the CenterStage culture. In order to continue providing top-quality performances, we want to help inform our parents on CenterStage's offstage policies and expectations:

If you are prepping or helping your student on show weekends, please do this as quickly as possible and then find your seats to enjoy the show! At no point in time should anyone other than cast and crew be backstage while a performance is going on. If your student needs something from you, you can give it to a member of the staff and they can deliver it. The backstage dressing and green room of a theatre is special and holds the same privacy as the locker rooms for a football team or the dug out for baseball – we prepare, deliver notes, and pump up our cast here. Our students are backstage enjoying this special time with their friends, preparing themselves, and getting into the performance mindset to put on an amazing show for their audience. Having people that aren't cast or crew backstage not only hurts focus and concentration but can also cause students to be late or miss cues. If your student needs you, we will come

find you!

If a parent is concerned about anything regarding their student's ability to perform in their role, they should encourage the student to speak with the director or member of staff. This could include things like choreography, music, blocking, quick changes, etc... We are in our students' corners and want nothing more than for them to have a wonderful experience and show. Receiving a communication from a parent, no matter the intent, escalates the situation. Oftentimes these concerns are best hashed out between performer and director. If it is a serious health or injury matter, then it is certainly appropriate for parents to reach out to staff. In these instances, please email us. This is the best way to get a hold of us. The team checks their emails several times an hour looking for such issues.

All parents must watch the show from a seat. Aisles and the wall at the back of the house is reserved for staff only. The soundboard often has staff running to communicate changes to staff backstage or performers mid show. When the pathway is not clear, it can inhibit our ability to communicate and negatively affect the production. Stage managers will be asking patrons to find a seat if they are standing.

Brendan Tramel, CenterStage's Office Manager, ensures that patrons have an easy and positive experience upon entering and exiting the building. She is over our front of house volunteers, which include ticketing and concessions. Brendan is highly regarded in this role by CenterStage leadership, and we ask that you extend her courtesy and trust in this very busy and demanding role.

During our rehearsal process, our students learn a phrase called "Make It Work," and it means just that. There are many times in live theatre that things don't go the way we expected them to do, and in those moments, we smile, and figure out a way to do things.

We thank all of our volunteers for also having a "Make It Work" mentality, as well!

### **Behavior Policy:**

CenterStage students are expected to conduct themselves professionally, kindly, and with humility towards all CS staff and cast members. CenterStage believes in teamwork and everyone is truly important to the success of a production. In that spirit, our staff goes out of it's way to never show favoritism. We expect all students to abide by the expectations stated above without exception. The production team and (ultimately) the director (s) have the final say on all aspects

of a production. This includes changing staging, assignment of solos, or the order and content of the show.

When addressing a student's behavior, CenterStage will always have at least two staff members present and hold the conversation behind closed doors or in private.

Directors usually give a student two - three opportunities to correct their behavior before bringing in the parent for a meeting. If the behavior is unsafe or of an urgent nature, the directors will act quickly and request a meeting with the parent and student.

Regarding parents, and all other concerned friends and family, we always welcome comments whether it be a "thank you", comment, critique or concern. It is truly our desire to create the best production possible with the most favorable experience for every performer. We understand everybody wants their student to be "the star" front and center. We hope you all realize this is an impossible task from a director's stand point. It is important that all involved understand the mammoth job every production is. Once rehearsals start, all staff is living, eating and breathing the work at hand, normally working very long hours with very little sleep before and after rehearsals. We use the talent available to perform the show as written, often making changes to choreography, song length, lyrics, etc. to create the best effect for every number in the show. If your student is part of the CenterStage Family, we assume that you trust our staff to make these judgement decisions without outside influence.

Noting the points above, we respectfully ask that all commentary be submitted in writing after the last performance. We will not have time to read, address and respond to your communication until possibly a week after the production has ended. We continue to "fine tune" the show throughout the performance schedule and often correct your concern as the schedule proceeds. Unless it is an absolute emergency (the director has final say on what an emergency is) requests for meetings will not be addressed until the week after the run of the show.

**Extra help during the run:** Moms and Dads! We are looking for extra help during the performances for the front of house. You will not be expected to be behind the scenes every single performance, but we are hoping you will volunteer enough to allow for a nice even rotation. Please let us know if this is something you can help us with!

Please don't hesitate to email us or call us if you have any questions. We look forward to working with you!

- The CenterStage Team